

HAMPSHIRE COUNTY COUNCIL

Report

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| Committee/Panel: | Basingstoke Canal Joint Management Committee |
| Date: | 21 November 2019 |
| Title: | Forecast Outturn 2019/20 and Forward Budget 2020/21 |
| Report from: | Report of Honorary Treasurer and Strategic Manager |

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1 Executive Summary

- 1.1 The purpose of this report is to brief Members on the financial outturn of the Basingstoke Canal Authority. Members are asked to:
- Review and agree the revenue outturn forecast for the current year 2019/20.
 - Agree the revenue budget for 2020/21.
- 1.2 Net revenue costs are incurred on behalf of the Joint Management Committee by Hampshire County Council (HCC) and financed through partner contributions from both Hampshire and Surrey County Councils and the riparian district councils.
- 1.3 The outturn shows that Canal will make a draw from reserves of £94,000 compared to a break-even position in the original 2019/20 budget. The tree inspection survey and resulting tree works and the principal survey of sluices and weirs that were rescheduled from 2018/19 to take place in this financial year account for £81,000 of this draw. The balance of £13,000 is in respect of essential unplanned maintenance works. Further details are set out in section 2 below, and a summary of the revenue position is set out in Appendix A.
- 1.4 The budget produced for 2020/21 suggests a draw on reserves of £36,000 which relates to tree works which will be rescheduled from 2018/19. Further details are shown in section 3 below, and a summary of the forward budget revenue position is also shown in Appendix A.
- 1.5 Capital expenditure is funded directly by Hampshire and Surrey County Councils for major repairs and improvements to the Canal's assets. Members are also asked to note the progress of the SCC and HCC Capital Programmes.

2 Outturn Forecast 2019/20

- 2.1 The outturn forecast for 2019/20 is set out in Appendix A. Overall the current forecast shows the Canal will make a draw from reserves of £94,000 rather than the planned balanced budget.

2.2 The forecast revenue expenditure shows an increase of £112,000. This variance is broken down by category below with underspends shown as negative figures.

7

Employees [£0]

The forecast for pay costs is unchanged at £462,000, as there have been no changes to the core staffing team this year.

Premises [£0]

The forecast for Premises costs is unchanged.

Canal Maintenance [£18,000]

The budget variance of £18,000 is due to a combination of essential maintenance works including the culvert at Woodham Junction (£2,500) and the unplanned repair to a lock chamber wall (£10,000); in addition to unplanned costs such as the increased charge for the Greywell inspection report of £4,000 and repairs to the vandalised security barrier at the Canal Centre costing £1,200.

Principal Inspections [£87,000]

This additional expenditure is mainly due to project slippage from 2018/19 as reported to the Committee in June 2019. The £87,000 comprises the tree inspection survey, £40,000; tree works, £5,000 and the principal inspection of sluices and weirs £36,000 (which is a saving of £14,000 against the original estimate of £50,000).

£6,000 has also been allocated to the Principal Inspection of the next set of six locks – the inspections will be carried out by the SCC Canal Engineer.

Transport [-£3,000]

The forecasts for vehicle hire and maintenance are under budget following a change in supplier for some lease vehicles last year (£4,000). This is partially offset by an increase in forecasted fuel costs, £1,000.

Supplies and Services [£8,000]

This additional expenditure is as a result of a £7,000 consultancy fee for advice on income generation; the purchase of a vending machine and subsequent repairs due to vandalism £3,500, partially offset by a reduction in spend for printing and stationery (£2,500).

Campsite Development [£2,000]

No budget has been provided specifically for this work in 2019/20; however, £2,200 has been spent this year on quantity surveyor fees for the campsite development.

2.3 The outturn forecast revenue income shows additional income of £18,000 against the original budget. This variance is broken down by category below with additional income shown as negative numbers.

General Fees and Charges [-£12,000]

There has been a general improvement in fees and charges income. Additional boat licence income of £3,000 has been received partly due to the good weather but also resulting from staff and patrol boats checking licences and reminders on social media. There is an additional £2,000 anticipated increase in function room revenue based on long-term bookings for the year. Parking fees from Reading Road have risen by £1,000, while angling fees have increased by £3,000 following a review as part of the licence agreement. Unplanned income of £5,700 has been received for management consultancy fees in connection with the Wellesley Development. This has been partially offset by a £3,000 reduction in camping fees due to the wet weather in June.

Grants & Contributions – Partnership Contributions [£0]

Partnership contributions have been received in line with the budget.

Grants & Contributions – Other [-£9,000]

Additional donations have been received of £6,000 from the Canal Society towards volunteer costs and £500 from a corporate volunteer day. £1,750 has also been recovered for carrying out tree works and issuing an access licence for a third party.

Rental Income [£16,000]

There has been a £16,000 underachievement of rental income due to the continuing works to complete Farnborough Road moorings reducing the mooring fees receipts this year.

Sales Income [-£13,000]

Sales income is forecast to be higher than the original budget due to additional income from unpowered boat hire (£4,300) and from Rosebud boat trips (£5,900) due to good weather in the school holidays and increased publicity/customer awareness. The good conditions over the Easter and Summer holidays also contributed to an increase in income from activities (£900) and shop sales (£2,000). Shop sales were also enhanced due to the addition of the new vending machine.

3 Forward Budget 2020/21

- 3.1 The forward budget for 2020/21 is set out in Appendix A.
- 3.2 A drawdown on reserves of £36,000 is presented for approval. The drawdown is to fund tree management works which have slipped into next year due to delays in the specification and procurement of the tree survey.
- 3.3 Budgets have been thoroughly reviewed to ensure that they reflect accurate assessments of income and expenditure for 2020/21.
- 3.4 A breakdown of expenditure is set out below with changes from 2019/20 highlighted. Reductions in budgets are shown as negative figures:

Employees [£31,000]

An assumed 2% pay award has been added to the 2020/21 budget as well as the increase in employers pension contributions which increases the budget by £14,000. The appointment of a campsite warden has also been built into the budget at a cost of £17,000.

The Hampshire pension fund has recently received the results from the triennial valuation from the actuary. The fund has performed very well and as a result the past service costs are now fully funded, and the BCA will not have to pay the budgeted £30,000 for these. At the last valuation it was expected that these would take a number of years to reach the point of being fully funded. This is good news but to be prudent it is recommended that this budget remain in the base for the next three years in case the next valuation should go the opposite way. In three years' time the position can be reviewed and hopefully the budget be permanently re-purposed.

This does mean though that this budget can be released for three years. It is proposed to use this budget to fund a part-time Canal Project Officer on a three-year fixed term contract. Currently the staff do not have the capacity to fully support the capital programme and the potential campsite scheme. This proposed post would help address the staffing aspect of the delays in delivering the capital programme.

Premises [-£1,000]

Following an analysis of past years spend on utility costs, this budget has reduced by £1,000.

Canal Maintenance [-£28,000]

The Canal Maintenance provision has reduced mainly due to the transfer of budget to the Principal Inspections work budget (£61,000) where the spend is more appropriately classified and to supplies and services (£6,000) to cover the budget pressures under that budget head. The reduction has been offset by £36,000 for tree works delayed from previous years resulting from the tree survey which had also been delayed. A mini-tractor is also to be purchased at a cost of £5,000.

Principal Inspections [£61,000]

Planned spend against this budget includes the first tranche of repeat principal inspections for embankments, £40,000; a full channel botanical survey, £11,500 and £6,000 for the next six lock principal inspections, all transferred from the Canal Maintenance budget. It also includes expenditure of £3,200 on stop planks as a result of the lock structure survey.

Supplies and Services [£3,000]

There is a requirement to upgrade and maintain some of the unpowered boats (£4,500) and maintain the vending machine (£600), and £1,000 IT costs for a new workstation. These increases are covered by a budget transfer from the canal maintenance budget. These additional costs have been offset by reducing costs in areas including printing, equipment and cleaning supplies (£3,000).

- 3.5 A breakdown of income is set out below with changes from 2019/20 highlighted. This variance is broken down by category below. Negative figures reflect additional income.

General Fees and Charges [-£19,000]

There is a £4,000 increase in boat licence income based on the 2019/20 outturn performance and an increase to charges in line with CPI, as well as the potential for additional Farnborough Road moorings. Angling income is set to increase by £3,000 to reflect the change in the licence agreement. (£14,950) is due from Basingstoke Canal Canoe Club following the alteration to their licence fee due to improvement works carried out by the BCA and campsite income has reduced by £2,000.

Grants and Contributions – Partner [£0]

This category includes the contributions from Partners as set out in the Memorandum of Agreement and there is therefore no change from 2019/20. However, not all funds are budgeted to be received – see Appendix A. The budget assumes that partner contributions will be received at the same level in 2020/21 as 2019/20.

Grants & Contributions - Other [-£7,000]

An additional contribution of (£6,000) is budgeted to be received from the Canal Society and the recovery of utilities costs from the neighbouring cottage and the Canoe Club have been increased (£1,000).

Rental Income £2,000

Mooring income has fallen by £2,000 based on the underachievement of income in 2019/20, partially offset by the inflation uplift and potential for additional Farnborough Road moorings in 2020/21.

Sales Income [-£6,000]

Ticket sales for Rosebud trips and are expected to generate a further (£4,000) based on increased demand in 2019/20. Shop sales are expected to achieve an additional (£2,000) based on current performance and annual price increases.

4 Capital Expenditure Programme

- 4.1 The HCC and SCC capital plans for 2019/20 and 2020/21 are set out for Members information in Appendix B with further information in the following paragraphs:

Hampshire County Council

- 4.2 The Hampshire County Council brought forward balance for capital works was £543,469 as at 31st March 2019 and a further £500,000 core capital contribution has been added to available funds. £289,250 is expected to be spent in 2019/20 leaving a balance of £754,219 at the end of the year.
- 4.3 £33,964 of works have been undertaken so far in 2019/20 mainly from the Bank Protection budget. £30,800 has been spent on works at Ash Lock. A further £1,900 has been spent on survey work for the Swan Cutting bank stabilisation – this is a long running project with the main expenditure not expected until at least 2022/23. £1,200 has also been spent on Crookham Deep Embankment works, but the main body of these works has been postponed until winter 2020/21 due to delays in getting the necessary permissions.

- 4.4 The largest area of planned spend for the current year is bank protection works and structural repairs following the principal inspection of weirs and sluices, and the principal inspection of Ash Lock.
- 4.5 A further £500,000 core capital contribution will be received in 2020/21. During 2020/21 £375,625 is expected to be spent leaving a balance of £878,594 at the end of the year.
- 4.6 Due to the slippage of programmes in the current financial year, the HCC programme is now expected to run until at least 2022/23, but there are no further capital allocations planned beyond 2020/21.

Surrey County Council

- 4.7 The Surrey County Council funded capital programme brought forward £309,878 along with a further core contribution of £150,000. During 2019/20 £342,135 is expected to be spent leaving a balance of £117,743 at the end of the year.
- 4.8 The majority of expenditure will be during the final quarter of 2019/20 on structural repairs following on from the principal inspection of locks 24-28 and dry dock and the principal inspection of weirs and sluices, and for bank protection.
- 4.9 A further £150,000 core capital contribution will be received in 2020/21. During 2020/21 £263,727 is expected to be spent leaving a balance of £4,016 at the end of the year.
- 4.10 A bid has been made for a further commitment of £150,000 per year up to 2024/25 which is being considered.

5 Special Projects

- 5.1 The Special Projects reconciliation is set out in Appendix C.1.
- 5.2 Odiham Castle – the carried forward balance of funds as at 1st April 2019 is £2,954. Although there are currently no definite plans for spending this balance, it is expected to be fully spent by the end of 2020/21 on signage and maintenance.
- 5.3 Higher Level Stewardship (HLS) funding

Surrey - HLS Rural Payments Agency

Annual Grassland Maintenance – £2,519 to offset staffing costs incurred on grassland maintenance which will be invoiced to Surrey County Council.

Hampshire - HLS Rural Payments Agency

Annual Grass and Woodland Maintenance – receipts of £5,526 are anticipated for 2019/20. Maintenance work on the grassland is expected to continue under the current agreement until 2022. Receipts will offset the staffing costs incurred by the Canal during 2019/20.

6 Reserves

- 6.1 A detailed breakdown of reserves is shown in Appendix C.2.
- 6.2 An analysis of the level of general reserve has been undertaken and taking into account factors including unknown costs such as the National Living Wage, the financial strain on Partner's budgets and any unforeseen expenditure. It is the Treasurer's opinion that the level of general reserve is adequate.

- 6.3 The opening balances for the reserves in 2019/20 were £667,431 Unallocated and £24,078 for Dredging Silt and Disposal, a combined total of £691,509.
- 6.4 A draw of £94,000 from the Unallocated Reserve is forecast to be made in 2019/20 – relating to areas of work that slipped from the previous financial year.
- 6.5 The total Reserve is projected to stand at £601,309 at the end of 2019/20 and £568,809 at the end of 2020/21 based on the current budget forecasts and a further draw of £36,000. These figures do not take account of the agreed BCA funding of £176,000 for the campsite project if the grant application is successful.
- 6.6 Interest has been assumed on the balances at 0.67%.

7 Scheme of Charges

- 7.1 Attached as Appendix D is the proposed scheme of charges produced by the Canal Manager. The increased figures have been used when calculating the forward budgets for income.
- 7.2 Members are asked to agree the proposed Scheme of Charges for 2020/21 as set out in Appendix D.

8 Conclusion

- 8.1 This report indicates that the forecasted position for the Canal for 2019/20 is that a draw from Reserves will be required of £94,000 rather than the balanced budget that was originally agreed, however £84,000 of this draw related to works that were budgeted for in 2018/19 and which were carried forward into the current year.
- 8.2 The budget prepared for 2020/21 is set for a draw of £36,000 from reserves also relating to budgeted works that have slipped from this year.
- 8.3 The pension fund performance gives an opportunity to appoint an additional member to the team that will help to deliver the capital programme and campsite project.

9 Recommendations

- 9.1 To review and agree the revenue outturn forecast for the year 2019/20; and
- 9.2 To review and agree the revenue budget for 2020/21; and
- 9.3 To review and agree the proposed scheme of charges for 2020/21 set out in Appendix D.

BASINGSTOKE CANAL

APPENDIX A

OUTTURN FORECAST 2019/20 & FORWARD BUDGET 2020/21

| Final Outturn 2018/19 £ | | Original Budget 2019/20 £ | Forecast Outturn Sep-19 £ | Over/ (Under) Budget £ | Actuals Actuals 31/08/2019 £ | Forward Budget 2020/21 £ |
|----------------------------------|------------------------------------|------------------------------------|------------------------------------|---------------------------------|---------------------------------------|-----------------------------------|
| | Expenditure | | | | | |
| 436,713 | Employees | 462,000 | 462,000 | 0 | 179,383 | 493,000 |
| 30,434 | Premises | 33,000 | 33,000 | 0 | 12,237 | 32,000 |
| 161,681 | Canal Maintenance | 189,000 | 207,000 | 18,000 | 35,138 | 161,000 |
| 0 | Principal Survey Work | | 87,000 | 87,000 | 0 | 61,000 |
| 43,435 | Transport | 45,000 | 42,000 | (3,000) | 11,507 | 45,000 |
| 49,529 | Supplies & Services | 47,000 | 55,000 | 8,000 | 13,761 | 50,000 |
| 3,639 | Campsite Development | 0 | 2,000 | 2,000 | 2,200 | 0 |
| 25,151 | Shortfall In Partner Contributions | 25,000 | 25,000 | 0 | 0 | 25,000 |
| 750,583 | Total Revenue Expenditure | 801,000 | 913,000 | 112,000 | 254,226 | 867,000 |
| | Income | | | | | |
| 122,640 | General Fees & Charges | 105,000 | 117,000 | 12,000 | 91,082 | 124,000 |
| 547,682 | Grants & Contributions - Partner | 548,000 | 548,000 | 0 | 522,531 | 548,000 |
| 46,946 | Grants & Contributions - other | 11,000 | 20,000 | 9,000 | 2,961 | 18,000 |
| 48,786 | Rental Income | 64,000 | 48,000 | (16,000) | 45,835 | 62,000 |
| 83,677 | Sales Income | 73,000 | 86,000 | 13,000 | 52,481 | 79,000 |
| 373 | Other Miscellaneous Income | 0 | 0 | 0 | (2) | 0 |
| | Campsite Development | 0 | 0 | 0 | 0 | 0 |
| 850,104 | Total Revenue Income | 801,000 | 819,000 | 18,000 | 714,888 | 831,000 |
| (99,522) | Contribution from/(to) Reserves | 0 | 94,000 | 94,000 | (460,662) | 36,000 |
| | Partner Contributions | | | | | |
| 153,188 | Surrey County Council | 153,188 | 153,188 | 0 | 153,188 | 153,188 |
| 39,076 | Guildford Borough Council | 39,076 | 39,076 | 0 | 39,076 | 39,076 |
| 8,000 | Runnymede Borough Council | 16,869 | 8,000 | (8,869) | 8,000 | 16,869 |
| 10,000 | Surrey Heath Borough Council | 26,282 | 10,000 | (16,282) | 10,000 | 26,282 |
| 53,276 | Woking Borough Council | 53,276 | 53,276 | 0 | 53,276 | 53,276 |
| 153,188 | Hampshire County Council | 153,188 | 153,188 | 0 | 153,188 | 153,188 |
| 30,924 | Hart District Council | 30,924 | 30,924 | 0 | 30,924 | 30,924 |
| 3,048 | Crookham Village Parish Council | 3,048 | 3,048 | 0 | 3,048 | 3,048 |
| 6,750 | Church Crookham Parish Council | 6,750 | 6,750 | 0 | 6,750 | 6,750 |
| 240 | Dogmersfield Parish Council | 240 | 240 | 0 | 240 | 240 |
| 18,309 | Fleet Town Council | 18,309 | 18,309 | 0 | 18,309 | 18,309 |
| 4,036 | Odiham Parish Council | 4,036 | 4,036 | 0 | 4,036 | 4,036 |
| 250 | Winchfield Parish Council | 250 | 250 | 0 | 250 | 250 |
| 42,246 | Rushmoor Borough Council | 42,246 | 42,246 | 0 | 42,246 | 42,246 |
| 522,531 | | 547,682 | 522,531 | (25,151) | 522,531 | 547,682 |
| | General Reserves | | | | | |
| (586,329) | Opening Balance | (691,509) | (691,509) | 0 | (691,509) | (601,309) |
| (99,522) | Contribution from/(to) Reserves | 0 | 94,000 | 94,000 | 0 | 36,000 |
| (5,658) | Interest on Balances | 0 | (3,800) | (3,800) | 0 | (3,500) |
| (691,509) | Closing Balance | (691,509) | (601,309) | 90,200 | (691,509) | (568,809) |

| | Surrey County Council Countryside | Hampshire County Council Capital Fund | Total |
|---|--|--|------------------|
| | £ | £ | £ |
| Balance as at 31st March 2019 | (309,878) | (543,469) | (853,347) |
| Core Capital Contribution | (150,000) | (500,000) | (650,000) |
| Expenditure | | | |
| Bank Works | 55,000 | 138,380 | 193,380 |
| Water Management | 18,535 | 28,600 | 47,135 |
| Equipment | 5,000 | 5,000 | 10,000 |
| Canal Structure | 248,700 | 82,500 | 331,200 |
| Contingency | 14,900 | 34,770 | 49,670 |
| Total cost of planned starts 2019/20 | 342,135 | 289,250 | 631,385 |
| Balance as at 31st March 2020 | (117,743) | (754,219) | (871,962) |
| Core Capital Contribution | (150,000) | (500,000) | (650,000) |
| Expenditure | | | |
| Bank Works | 112,750 | 38,500 | 151,250 |
| Water Management | 636 | 48,950 | 49,586 |
| Equipment | 0 | 0 | 0 |
| Canal Structure | 139,810 | 243,100 | 382,910 |
| Contingency | 10,531 | 45,075 | 55,606 |
| Total cost of planned starts 2020/21 | 263,727 | 375,625 | 639,352 |
| Balance as at 31st March 2021 | (4,016) | (878,594) | (882,611) |

Bank Works -

Embankment repairs, including Tree works
Towparth re-instatement
Dogmersfield landslip work
Hardbank boat mooring

Water Management -

Telemetry system
Stopgates and stop planks
Weir and sluices
Dredging

Equipment -

Various equipment

Canal Structure -

Culvert works
Lock structure works

Consultancy -

Engineering & legal services

| | Odiham Castle Scheme | HLS Rural Payments Agency SCC | HLS Rural Payments Agency HCC | Total |
|---|----------------------------|-------------------------------------|-------------------------------------|----------------|
| Balance as at 31st March 2019 | (2,954) | 0 | 0 | (2,954) |
| Expenditure | | | | |
| Grassland Maintenance | 0 | 2,519 | 5,526 | 8,045 |
| Special Projects | 0 | 0 | 0 | 0 |
| Bank Repairs | 0 | 0 | 0 | 0 |
| Consultancy | 0 | 0 | 0 | 0 |
| Tree Work | 0 | 0 | 0 | 0 |
| Signage & maintenance | 0 | 0 | 0 | 0 |
| HLS Grasslands Income | 0 | (2,519) | (5,526) | (8,045) |
| HLS Income | 0 | 0 | 0 | 0 |
| HLS Match Funding | 0 | 0 | 0 | 0 |
| Balance as at 31st March 2020 | (2,954) | 0 | 0 | (2,954) |
| Expenditure | | | | |
| Grassland Maintenance | 0 | 2,519 | 5,526 | 8,045 |
| Special Projects | 0 | 0 | 0 | 0 |
| Bank Repairs | 0 | 0 | 0 | 0 |
| Consultancy | 0 | 0 | 0 | 0 |
| Tree Work | 0 | 0 | 0 | 0 |
| Signage & maintenance | 2,954 | 0 | 0 | 2,954 |
| HLS Grasslands Income | 0 | (2,519) | (5,526) | (8,045) |
| HLS Income | 0 | 0 | 0 | 0 |
| HLS Match Funding | 0 | 0 | 0 | 0 |
| Balance as at 31st March 2021 | 0 | 0 | 0 | 0 |

Basingstoke Canal Reserves 2019/20 & 2020/21

APPENDIX C.2

| | Unallocated Reserve £ | Dredging & Silt Disposal £ | General Reserves Total £ |
|---|-----------------------------|----------------------------------|--------------------------------|
| Balance as at 31st March 2019 | (667,431) | (24,078) | (691,509) |
| Income (Interest on Balances) | (3,800) | 0 | (3,800) |
| Projected use of reserve | 94,000 | 0 | 94,000 |
| Balance as at 31st March 2020 | (577,231) | (24,078) | (601,309) |
| Income (Interest on Balances) | (3,500) | 0 | (3,500) |
| Projected use of reserve | 36,000 | 0 | 36,000 |
| Balance as at 31st March 2021 | (544,731) | (24,078) | (568,809) |

Scheme of prices, charges and fees 2019/2020 for 2020/2021

| CHANGES BY CPI INCREASE OF 2.1% | | |
|---|----------|----------|
| Item | 2019/20 | 2020/21 |
| Private boat licence Mytchett & Hampshire | £ 165.60 | £ 169.10 |
| Private boat licence Woodham | £ 33.20 | £ 33.90 |
| Private boat licence Hermitage | £ 16.40 | £ 16.70 |
| Private boat licence Brookwood | £ 8.20 | £ 8.40 |
| Mooring fees - Private (per m/pa) | £ 79.00 | £ 80.70 |
| Mooring fees - Standard (per m/pa) | £ 137.10 | £ 140.00 |
| Mooring fees - Premium (per m/pa) | £ 158.00 | £ 161.30 |
| Visiting boat licence - week | £ 42.20 | £ 43.10 |
| Visiting boat licence - fortnight | £ 63.20 | £ 64.50 |
| Visiting boat licence - month | £ 94.90 | £ 96.90 |
| Undertaking searches, etc per hour (inc VAT) | £ 52.70 | £ 53.80 |
| Annual lock usage fee | £ 105.50 | £ 107.70 |
| Pay As You Go lock flight - Woodham | £ 10.55 | £ 10.80 |
| Pay As You Go lock flight - St Johns | £ 10.55 | £ 10.80 |
| Pay As You Go lock flight - Deepcut & Brookwood | £ 21.10 | £ 21.50 |
| Visiting trail boats - daily usage charge | £ 8.00 | £ 8.20 |
| Large towpath based events - up to 101-499 participants | £ 100.00 | £ 102.10 |
| Large towpath based events - up to 500-999 participants | £ 200.00 | £ 204.20 |
| Large towpath based events - over 1000 participants | £ 400.00 | £ 408.40 |

| OTHER CHANGES | | | | |
|---|----------|----------|------------|--|
| Item | 2019/20 | 2020/21 | % increase | Narrative |
| Canal Centre function room - per hour - weekends etc. | £ 15.00 | £ 15.50 | 3.3 | Demand will sustain increases; matches market rates |
| Canal Centre function room - per hour - weekdays etc. | £ 11.50 | £ 12.00 | 4.3 | |
| Camping rallies (up to 20 units) per night | £ 180.00 | £ 190.00 | 5.6 | Demand will sustain increases; improves revenue generation |
| Camping rallies (additional units) per unit per night | £ 9.00 | £ 9.50 | 5.6 | |
| Camping rallies less than 20 units per unit per night | £ 10.50 | £ 11.00 | 4.8 | |
| Camping - Tent 1-3 berth per night | £ 7.00 | £ 7.50 | 7.1 | |
| Camping - Tent 4-6 berth per night | £ 8.00 | £ 8.50 | 6.3 | |
| Camping - Tent 7+ berth per night | £ 10.00 | £ 10.50 | 5.0 | |
| Camping - Motorhome or caravan per night | £ 8.00 | £ 9.00 | 12.5 | |
| Boat hire - double kayak per hour | £ 12.50 | £ 13.00 | 4.0 | Demand will sustain increases; matches market rates |
| Boat hire - rowing boat per hour | £ 15.00 | £ 15.50 | 3.3 | |
| Dry dock - per day | £ 42.00 | £ 45.00 | 7.1 | Demand will sustain increases; improves revenue generation |

| NO CHANGES | | |
|--|-------------------|-------------------|
| Item | 2019/20 | 2020/21 |
| Unpowered boat - day | £ 3.00 | £ 3.00 |
| Unpowered boat - week | £ 12.00 | £ 12.00 |
| Unpowered boat - annual | £ 40.00 | £ 40.00 |
| Powered commercial vessel | 2.5x private rate | 2.5x private rate |
| Charity operators | 60% discount | 60% discount |
| Visiting trail boats - registration fee | £ 15.00 | £ 15.00 |
| Pump out per use | £ 10.00 | £ 10.00 |
| Car park charges | As Hart DC scheme | As Hart DC scheme |
| Camping charge per person per night (13 yrs +) | £ 4.00 | £ 4.00 |
| Camping charge per person per night (6-12 yrs) | £ 2.00 | £ 2.00 |
| Camping charge per person per night (under 5 yrs) | FREE | FREE |
| Yurt hire - day hire | £ 40.00 | £ 40.00 |
| Yurt hire - 1 nights hire | £ 50.00 | £ 50.00 |
| Yurt hire - 2 or more nights hire | £ 40.00 | £ 40.00 |
| Seasonal trails - per trail | £ 3.00 | £ 3.00 |
| Pond dipping - per hour hire | £ 5.00 | £ 5.00 |
| Large towpath based events - up to 100 participants | FREE | FREE |
| Boat hire - single kayak per hour | £ 10.00 | £ 10.00 |
| Boat hire - canadian canoe per hour | £ 12.50 | £ 12.50 |
| Boat hire - pedalo per 30 minutes | £ 9.00 | £ 9.00 |
| Public boat trips - Child (under 1 yrs) per trip | FREE | FREE |
| Public boat trips - Child (1-12 yrs) per trip | £ 4.00 | £ 4.00 |
| Public boats trips - Adult (over 13 yrs) per trip | £ 6.50 | £ 6.50 |
| Public boat trips - cream tea experience per trip | £ 14.00 | £ 14.00 |
| Public boat trips - charter hire whole boat per hour (daytime) | £ 60.00 | £ 60.00 |
| Public boat trips - charter hire whole boat per hour (evening) | £ 70.00 | £ 70.00 |
| Santa cruise - Band A per person | £ 16.00 | £ 16.00 |
| Santa cruise - Band B per person | £ 15.50 | £ 15.50 |
| Santa cruise - Band C per person | £ 12.50 | £ 12.50 |

CPI - Consumer Price Index.

CPI is based on the difference from July 2018 CPI index at 105.8 and July 2019 CPI index at 107.9, which is a percentage change of 2.1.

All % increases have been rounded to the nearest whole 10p.

Where VAT is inclusive this is set at standard rate (current rate 20%) as required by HMRC

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